The Nature Conservancy of Canada

Application to Conduct Research

*The Nature Conservancy of Canada is a non-profit, science-based organization. We strive to encourage research on our properties, and welcome research applications from all sectors of science. Our research permit process is designed to ensure we have a record of the work conducted, are aware of who is accessing properties and that biodiversity is protected.*

*NCC will provide the researcher with necessary background information as appropriate, including information on other activities that may be taking place on the property (e.g. habitat management, donor tours, hunting.). We may also be able to provide you with existing property data, including species lists, maps, etc, and, in some cases, may even be able to help you with fieldwork. Please contact the relevant NCC staff person if you require any assistance. Best wishes in your research endeavours.*

**Instructions**

1. Fill out this form with as much relevant detail as possible, including the section regarding insurance (see page 4. If you are affiliated with a university or college, your institution may be able to provide insurance);
2. Save it as a **word document** in the format: “Surname NCC Research Permit” and send the word document by email to the NCC contact person for review;
3. **If your permit is approved**, you will receive the word document back, containing an NCC signature. Please sign this document, and return it to the NCC contact person via email, fax or mail;
4. If the application is approved, the permit with this application must be carried when working on NCC property.
5. Please take note of the due date of your interim (if applicable) and final reports. Discuss the structure of your report with your NCC contact person, but at minimum, we appreciate an indication of when and how often you visit which properties, and what samples were taken (see “Conditions” on page 3). NCC would also greatly welcome a brief (paragraph) summary of your work in plain language which would be suitable for inclusion on the NCC website or similar platforms.

**Note to Applicants:** NCC usually requires a period of three weeks for review and approval of applications.

**Mail, email or fax your application to:**

The Nature Conservancy of Canada

ATTN: Conservation Science Manager

PO Box 443

London ON N6A 4W1

ontario@natureconservancy.ca

Fax: 519-640-6816**1. Applicant’s Name:**

**2. Affiliation** (school, college, university, government agency, company, etc.):

# 3. Contact Information (mailing address, phone, fax, email):

# 4. Degree program (if applicable) i.e. Honours project, MSc, PhD, Postdoctoral research:

# Supervisor (if applicable), and contact details:

# 6. Title of Research Project:

**7. Location** (NCC property(ies) in which research will take place). Please state clearly if you want to work in the Norfolk Forests and Long Point Wetlands Focal Area (Norfolk County), as other NCC approvals are required for that location:

**Note:** No collection of specimens is permitted on Backus Woods or Backus Block 1 property as outlined on the attached maps.

**Note:** No access is permitted to the Lake Erie Farms Property on Tuesdays, Thursdays, and Saturdays between April 25th – May 31st, or at any time between November 1st- December 20th. This information is posted on signs at the north and south parking areas.

**Note:** Please be aware that hunting may occur on some NCC properties. Ensure that you consult the Ontario Hunting Regulation guidelines for information on local hunting seasons and exercise appropriate precautions if conducting your research during hunting season.

**8. Spatial Data.** Indicate if you require spatial data for the properties listed above:

|  |  |
| --- | --- |
|  | Yes, I need property boundaries in shapefile format. |

**9. Timeframe** (Approximate date(s) during which research will take place):

**10. Objectives of the project, including a brief statement as to why these properties have been chosen. Attach research/thesis proposal if available, but provide a summary here:**

**11. Methods to be applied on NCC lands (species, # of samples, etc):**

**12. Measures that will be taken to minimize impacts to biodiversity (i.e. outline what you will do to minimize disturbance to wildlife, and the spread of plant propagules and disease between sites, etc):**

**13. Support or consultant assistance required from NCC staff:**

**14. Name, date and number of any licenses or permits (other than this NCC permit) required for the research:**

**15. Names, associations and contact information of persons involved with the project who will be assisting on NCC property:**

**Conditions which will form part of the Permit if approved:**

1. Researchers are responsible for obtaining the appropriate provincial or federal permits for the conduct of their research (e.g. regulated species, fisheries).
2. Researchers are responsible for removing all markers, etc. when the research is completed.
3. Permit holders are responsible for the supervision and training of any field assistants working on NCC lands.
4. Researchers and field assistants must respect property boundaries; this permit is expressly for work conducted on NCC lands. Researchers are responsible for seeking permission to conduct research on any neighbouring lands.
5. Researchers will file an annual and final report. Such reports will include: days on the NCC property and a summary of results of the project, and dates, number and location of any rare species detected.
6. Any publications resulting from research conducted on an NCC property must acknowledge the use of the NCC property and reference the research permit number. A copy of all publications must be provided to NCC.
7. Researchers assume all risks of property damage, injury or death that may at any time result from any and all of the researcher’s activities on NCC properties.
8. NCC reserves the right to cancel the Research Permit at any time in its sole discretion.

**If approved, I the applicant, agree to abide by the terms and conditions specified in this Application. I shall at all times indemnify and save harmless, NCC, its directors officers, employees, agents and volunteers from and against all actions, damages, claims, demands and loss, including legal expenses incurred as a result of any claim, demand or action, by whomsoever made, brought or instituted, arising out of or in any way related to this Application to Conduct Research, the resulting Permit or the research itself or any act or omission negligent or otherwise of myself, my agents, employees, representatives, sub-researchers and volunteers.**

|  |  |
| --- | --- |
|  | I agree to obtain and keep in force during the currency of the Permit, a general public liability insurance policy in an amount acceptable to NCC and showing NCC as an additional insured. |
|  | I am not able to provide public liability insurance coverage for NCC. |

*For individual applicant,*

x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Date:

*For corporate or institutional applicant,*

**NAME OF INSTITUTION/CORPORATION**

Per:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Position:

Date:

I have authority to bind the corporation/institution.

*For dual signatories (e.g. student and supervising university staff member)*

x\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Date:

**NAME OF INSTITUTION/CORPORATION**

Per:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name:

Position:

Date:

I have authority to bind the corporation/institution.

Adapted from NCC Stewardship Manual (based on OMNR’s Application to Conduct Research in Provincial Parks). Last updated: September 2017.